Welcome back to all the staff and students of CQUniversity and Happy New Year

2010 has gone, finished and ended, for some that will be a relief if they have had a sad, tough and tiresome past 12 months.

For others it will be regretful as it has been a happy, wonderful and rewarding year, whatever category that you fit into I hope that 2011 will be the best year you have experienced in a long time. I wish you, your family and friends a fruitful, safe and healthy new year. To our colleagues in Queensland I trust you have not been badly impacted by the terrible floods that have descended on Central and South East Queensland, our thoughts and prayers are with you as you begin to return to your homes to begin again the process of re-establishing your lives.

Welcome back to CQUniversity Melbourne campus to all staff and students. This newsletter will reflect on much that has happened in 2011 and will be a regular event during the year.

Darryl Stewart
State Director Victoria

“Blessed be that which is coming in the name of tomorrow, for the boundaries of the earth will be unable to retain its manifestation.”

Ali Abdaalem, January 2011
Term 2 – Outstanding Student Results at CQUniversity Melbourne

Each term Melbourne campus recognises and celebrates the success of students who achieve the highest marks in a course across all CQUniversity’s campuses.

23 Melbourne students, who were in this category from Term 2 2010 were given commendation letters by the State Director (Victoria), Darryl Stewart on 13th January. Many academics attended the event to express their joy for the special results and the pride bestowed on them by the committed and hardworking group of students.

Students and staff enjoyed the event that included nibbles and drinks. The event was highly appreciated by students and motivated them to excel in the future too.

Some of the other highlights of the Term 2 2010 results include the following:

<table>
<thead>
<tr>
<th>Courses Offered</th>
<th>134</th>
</tr>
</thead>
<tbody>
<tr>
<td>MIC Students securing the highest mark across all CQU campuses</td>
<td>23</td>
</tr>
<tr>
<td>MIC Students securing the second highest mark across all CQU campuses</td>
<td>20</td>
</tr>
<tr>
<td>MIC Students securing the third highest mark across all CQU campuses</td>
<td>32</td>
</tr>
<tr>
<td>Total HD and D</td>
<td>875</td>
</tr>
<tr>
<td>Total C or above</td>
<td>2000</td>
</tr>
</tbody>
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Congratulations on achievement of the
Awards for Excellence in Learning & Teaching Tier 2

Phillip MINCA has been successful in his nomination and he is a successful recipient of the Deputy Vice Chancellor International's Award for Excellence in Learning & Teaching 2010.

a summary of the panels feedback is provided below:

Citation: For a commitment to dedication to learning and teaching through an energetic teaching style which influences, motivates and inspires students to learn.

Support: Phillip demonstrates excellent student results in courses that most students consider difficult. He demonstrates an overwhelming array of support from students and also has the support of not only campus academic management, but also his peers, both within the campus and within the wider CQUniversity community.

Finally, his skills have been recognised within the Faculty, with Phillip undertaking Course Coordination roles for several semesters.

Feedback: Phillip is congratulated for the support demonstrated in his application by students and peers.

Strength of Phillip application was assessed based on evidence of the following items:

• Student Results
• Student Opinions
• Campus Colleague opinions
• Rockhampton colleagues opinions & additional responsibilities
• Publications in the field of teaching
• Evidence of a systematic approach to L&T (Philosophy, Strategies & Instruments)

Reviving intellectual heritage is to plant a new rose in its garden, not to repeat its contributions or limit its influence.  A. Abusalem

BE WHAT YOU WANT TO BE
Over a three month period, Melbourne lecturer Liz Sidiropoulos has presented two separate conference papers to international audiences in Australia and New Zealand. In these papers, Liz presented the findings of hundreds of separate studies in learning/pedagogy, psychology, social psychology, business education, organisational change and complex systems. These findings were used to demonstrate the emergence of sustainability values in countries across the globe and to present a strong case for a more active role of universities in embedding Education for Sustainability (EFS), particularly in business schools, to help navigate society’s journey towards sustainability.

The first paper was presented to the ACTS (Australian Campuses Towards Sustainability) 2011 Conference in Melbourne last October. The paper was accompanied by a separate hands-on workshop to assist a variety of campus staff including educators, to create stronger linkages between their sustainability initiatives across campus operations, research, outreach and teaching initiatives. Both the seminar and the workshop were extremely well received, by a wide variety of staff across the tertiary sector. This included academics from other universities, who are introducing EFS into their programs as well as staff from the TAFE sector, which is mandated to reduce their carbon footprint and introduce Green Skills for Sustainability into all their training modules. Liz was subsequently invited and presented workshops at two metropolitan TAFEs in Sydney.

The second conference was presented at the Seventh International Conference on Environmental, Cultural, Economic and Social Sustainability in Hamilton, New Zealand (NZ 2011 Sustainability Conference) in January.

Representatives across a variety of developed and developing economies attended, including scholars and industry representatives. Liz’s presentation extended the scope of the first paper into the journey towards sustainability in business sector and was once again well attended and received.

It was also gratifying to see other papers presented at the conference supporting her findings about the process of transformation towards sustainability, as well as learning about initiatives in stakeholder engagement and legislation elsewhere around the world. These two conference presentations are part of a series of papers in Liz’s research, which is gradually building towards an integrative model of the process of transformation towards sustainability.

Attending both these conference has helped Liz build greater connections with academics and researchers in other universities/TAFEs, particularly in relation to EFS initiatives in the tertiary sector.

In parallel with these research activities, Liz is also collaborating with academic colleagues across CQU University to gradually integrate greater sustainability literacy into various business courses. A participative pilot program will commence at CQU University Melbourne campus in Term 1, 2011 to run introductory EFS sessions in FABIE courses, thus helping both educators and students navigate their own journey towards sustainability.
LSU has had a busy semester with many students seeking help with assignments and also for English practice. It is especially pleasing to note the support given to LSU by lecturers who promote our services in their classes and encourage the students to attend. Feedback from lecturers on the in-class sessions run by LSU has been very positive so we hope to run more of these in the future.

We have seen an increase in students who want help with their general English – especially with speaking and writing so we are considering new options to provide more support in these areas. We have also noticed encouraging improvements in the language skills of students who return to LSU over several semesters.

Strong demand for LSU services
### General skills information

<table>
<thead>
<tr>
<th>Session Name</th>
<th>Issues covered</th>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
</table>
| **Harvard Referencing** | • Principles of researching & referencing  
• How to integrate referenced information into assignments for better results  
• Harvard referencing format | Tuesday | 11-15 – 11.45 am |
| **Exam Preparation** | • Revision strategies  
• Exam planning  
• How to avoid common problems  
• Memory tips | Tuesday | 2.00pm-3.00pm |
| |  | Thursday | 11.00 am - 12.00pm |
| **How to write reports** | • Structure (intro, body & conclusion)  
• Structuring the sections  
• Building paragraphs/constructing your argument  
• Compared with essays | Thursday | 3.15 – 3.45 pm |
| **English Speaking and Listening Practice** | • Speaking & listening  
• Pronunciation  
• Practise grammar & vocab.  
• Oral presentations | Tuesday | 1.15 - 1.45 pm |
| **MS Office Skills** | • MS Word for report formatting (Wks 4,6,8,10,12)  
• Excel spreadsheet for stats (Wks 5,7,9,11) | Friday | 1-2 pm |
| **MYOB** | • Introduction to MYOB Software  
• Become familiar with MYOB features & purposes  
• Help you get started with computerised accountingpractices | Thursday | 1-2 pm |
| **English for Living (available online in all computer labs)** | • Program available in all computer labs  
• Self-paced learning  
• Use it when you want to | See LSU for monthly codes |

If you can’t come at these times, you can come to LSU for an individual or group appointment.
Preparation for Exams

Weeks leading up to the exam
- Get enough sleep every night (8 hours)
- Enjoy regular exercise to help with stress (30 mins walk a day)
- Eat healthy food, avoid caffeine, alcohol and take away or left over food
- Write down a revision timetable and study at least 2 hours a night
- Organise and complete study notes
- Access exam style revision questions (past exams, make your own questions)
- Identify weaknesses and work on strengthening these areas
- Check your Course Profile for exam details
- Check email and moodle for messages from your Course Coordinator about exams
- Check CQU central, ‘View my Exam Schedule’
- Make sure your student ID card is current (Student Contact Centre/Student Administration 132786)
- Practice relaxing techniques, positive thinking and breathing to stay calm
- Build up to concentrating for 3 hours revising course material as you will be in the exam

One week before the exam
- go on line http://www.cqu.edu.au and read exam information at Handbook
- read exam procedures in the Assessment of Coursework Policy at
- Check Moodle and student email for messages from your Course Coordinator about your exam
- Be absolutely sure of your exam timetable: Re-check your exam schedule at CQUCentral
- Boost your immune system by eating healthy food, getting enough sleep, taking breaks.
- Know the exam format (open book, multiple choice, essay, technical)
- Be aware of the requirements for open book exams, using dictionaries and calculators.

Night before the exam
- **Do not eat take-away food or left-over food the night before the exam**
- Get a good night’s sleep
- Make sure you are absolutely sure that your exam is on tomorrow and is either in the morning session or whether it is scheduled for the afternoon.
- Make sure your bag is packed with all the equipment you need
- **Plan to arrive at least 15 minutes early**

In the exam
- **Listen carefully** to the invigilators instructions
- **Check pockets** and pencil case and Hand over your mobile phone or any notes or study material to the invigilator before the perusal period begins. The invigilator will ask you to hand in any unauthorised material to them when you are in the exam room before the exam begins
- Do not speak to other students or allow them to view your exam paper
- Use relaxing techniques to stay calm, talk positively to yourself,
- Plan your time on each question
- Check directions: don’t do more than you need
- Analyse difficult questions, move on when you experience a blank moment and come back to it

http://wwwpolicycqu.edu.au

Cadogan, J., 1995 *Survive Exams, study effectively and succeed* Surrey Hills Australia, New Hobsons Press Pty Ltd.
End of Term Party Celebration *Do Not Miss it*

End of Term Party
Come and join us to celebrate the end of term!!!

- Drinks and nibbles provided
- Feel free to dress up in your national costume
- Lucky door prizes to be won

Everyone welcome. Hope to see you there!

Date: Monday, 31st January
Time: 4pm-7pm
Where: Level 5